

Meeting Minutes for 05/14/2016 Open Board Meeting
Chapel Hill Public Library Meeting Room A

Board Members in attendance: Kevin, Heather, Mandi, John, Rebecca

Others in attendance: Sara R., Jake, Nicole, Kate, Sylvia

I. General Assembly Proposals

- A. Kevin gives overview of each proposal
- B. Proposal 1 - adding elected SAI board members so that they are equal in number to appointed.
 - 1. SACH Vote: Heather moved we vote no. Rebecca seconded.
Unanimously voted no.
- C. Proposal 2 - digital voting for General Assembly matters.
 - 1. SACH Vote: Kevin moved we vote no. Rebecca seconded. Unanimously voted no.

II. Asset Update (Mandi)

- A. Checking Account - \$918.83
- B. Paypal - \$280.96
- C. Recurring Donations
 - 1. Board: \$210 (Down \$50)
 - 2. Members: \$150
- D. Upcoming Expenditures
 - 1. Pride: Spend over time instead of all at once.
 - a. Suggestions for swag: Stickers (smaller round ones), new signs, car magnets
- E. Switching bank account from BoA to First Citizens.
 - 1. Rebecca will be second signatory on account.

III. Non-Profit Resources (Mandi)

- A. Google Apps
 - 1. Google Ad Grants
- B. GuideStar
- C. AmazonSmile
 - 1. When this is registered and set up, Rebecca will make flyers to hand out with info

IV. November Assembly - Jerry DeWitt

- A. Partnering - TFS? EHST? - Kevin will reach out to both orgs.

- B. Possible Venues - Rebecca will find out costs for Saturday night November
 - 1. UU Church for Saturday night
 - 2. Durham Armory
 - 3. American Legion Hall in Chapel Hill
 - 4. ArtsCenter
- C. Travel Expenses
 - 1. Flight - \$300(ish)
- D. Format of events
 - 1. Possible intimate event
 - 2. Fundraising hour long (ish) event + Q&Q
 - 3. Sunday Assembly
- E. Food
 - 1. Snacks, cheese and crackers
- F. Fundraising - separate "fund" for Jerry event
- G. Promotion:
 - 1. Doing a quote from Jerry each month leading up to event
 - 2. Mention it next month
 - 3. Make meetup now for SA, add the other event
 - 4. Add it to newsletter
 - 5. Put it on facebook now
- V. Promotion
 - A. Website
 - 1. Bios & Headshots for website - silly or not (preferably some of both)
 - 2. Will need to get titles (Nichelle can bestow them if needed) and make badges
 - B. Pride Signup - website isn't updated from 2015
 - C. Reason Rally
 - 1. [Rally Bus from Durham](#)
- VI. Community-building
 - A. Current Meetups - how do we feel about the ones we've got?
 - B. Other Meetups
 - 1. restart Dinner & Drinks?
 - 2. Kid's game day
 - 3. Add "one off" meetups
 - a. Museum Day (Art, Life & Science)
 - 4. EHST wants to do more things with us

- a. We'll cross promote service projects with them.

C. Volunteer

1. Diaper Bank on June 25th
2. Another Ronald McDonald Day
3. Food for the Summer

VII. June Assembly

- A. Speaker - Sylvia confirmed
- B. Theme - Lifelong Learning

VIII. Future Assemblies

A. Booked Speakers

1. July - John Wells - poetry is for everyone
2. August - Zach Ward - improv
3. September - open
4. October - Jennifer - romance fiction /feminism--working with Heather for a theme with a better 'hook'
5. November - Jerry DeWitt
6. December - Solstice

B. Pending Speaker Contacts

1. Heather - Hospice(s)
2. Kevin - Kramden Institute
3. Kevin - LGBT Center(s) - topic ideas?
 - a. Reach out to UNC and NC State for speaker

C. Future themes

1. Other X is for everyones
2. Personal finance (Nicole)
3. Coping with loss - Rebecca will call Duke Hospice. Nicole suggested Cafe Mortal.
4. Body positivity
5. Nicole knows some folks who are Peace Corp volunteers who could come talk.

IX. New roles

A. Family event coordinator

1. Example: kids game night

B. Live Better group leader

1. London does this. It's an 8 week course. Rebecca would be comfortable doing this.

- C. Formalize greeter role?
 - 1. Everyone generally does this, and will continue to. Rebecca will take on when she's in attendance.
- D. More social media stuff
 - 1. Everyone on team is a FB Admin.
 - 2. Post baby animals!
 - 3. Lighthearted, quotes, uplifting
 - 4. Schedule!
- E. Sylvia's still the enforcer
- F. Hospitality Coordinator - to send thank you's to the speakers, to follow up with folks who don't come.
 - 1. Rebecca and Kevin will coordinate to follow up with folks who haven't come in awhile
 - 2. Sylvia will manage thank you notes
- X. What else do we need?
 - A. More voices from the community - hosting, music, readings
 - B. "Casserole network"
 - 1. Create a separate mailing list for this (or Google Group?)
 - C. Need a central to-do list functionality - Trello. Sylvia will set up Trello for us.
- XI. Suggestions?
 - A. Heather will switch google groups to folks' sundayassemblychapelhill.org email addresses.